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**From:** Danforth, Deborah (DPH) <Deborah.Danforth@state.ma.us>  
**Sent:** Wednesday, October 06, 2010 1:31 PM  
**To:** Hanchett, James (DPH)  
**Subject:** RE: NEOS Order

Hi Jim,

She just called. She doesn't understand why it came through without the address because when she looks at the code you used it has the correct address. She is going to fix that order and get back to us to let us know why it's coming through on our end.

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**From:** Hanchett, James (DPH) [<mailto:James.Hanchett@state.ma.us>]  
**Sent:** Wednesday, October 06, 2010 1:26 PM  
**To:** 'Danforth, Deborah (DPH)'  
**Subject:** RE: NEOS Order

DPHSL41. I just talked to NEOS and she will call you.

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**From:** Danforth, Deborah (DPH) [<mailto:Deborah.Danforth@state.ma.us>]  
**Sent:** Wednesday, October 06, 2010 1:22 PM  
**To:** Hanchett, James (DPH)  
**Subject:** RE: NEOS Order

Jim what shipping code did you use before?

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**From:** Hanchett, James (DPH) [<mailto:James.Hanchett@state.ma.us>]  
**Sent:** Wednesday, October 06, 2010 1:17 PM  
**To:** 'Danforth, Deborah (DPH)'  
**Subject:** NEOS Order

Hi Debbie,

I placed an order today to New England Office Supply and used PH42 as you requested. The billing address and shipping address are incorrect. Did I do something wrong? Attached is the order. I emailed the requisition as always to Helen Hickey

Thanks,

Jim Hanchett  
Amherst Drug Lab  
Room N251 Morrill I  
637 North Pleasant Street  
Amherst, Ma 01003  
Phone 413-545-2607  
Fax 413-545-2608